



Vacancy for Coordinators for the implementation of the DOMES Recovery Pillar for Pereira and Dosquebradas, Colombia

(COLOMBO PLAN DRUG ADVISORY PROGRAMME)

Background

The Colombo Plan for Cooperative Economic and Social Development in Asia and the Pacific was established in 1951 and it is one of the oldest international organizations in the Asia-Pacific region. CP is based on the partnership concept of self-help and mutual help in the development process with the focal areas being, human resource development and south-south cooperation. One of CP's permanent programme is the Drug Advisory Programme which has spearheaded drug demand and supply reduction solutions in the region since its inception in 1973. The Drug Advisory Programme has several networks including training, to disseminate the Universal Treatment Curriculum (UTC), Universal Prevention Curriculum (UPC), Universal Recovery Curriculum (URC) and Specialized Curriculums.

The overall objective of DAP is to respond to the changing needs of member countries facing multi-faceted problems regarding illicit drug production, trafficking, and abuse. Towards achieving this objective, notable DAP's initiatives include the establishment of DAP focal points, formulation of national drug policy, implementation of drug demand reduction initiatives, initiation of the Afghan drug demand reduction initiatives, the International Centre for Credentialing and Education of Addiction Professionals and six networks on prevention, youth, treatment and rehabilitation, special services for children, supply reduction and law enforcement, curriculum development and credentialing, expert/advisory, and publication.

Pereira, Colombia Recovery Pillar

The Drug Demand Reduction Demonstration Project Global Program (DOMES) launch was held on April 2022. This is the first-ever demonstration project that aims to reduce incidence and prevalence of drug use in a city. The overall project contains four pillars of prevention, treatment, recovery and alternatives to incarceration.

The Recovery Pillar of the Domes project is structured in 4 domains:

- The first domain is the development of the recovery workforce.
- The second domain is offering support services across the continuum of care.
- The third domain concerns recovery messaging.
- The fourth domain is oriented to convene and coordinate a Recovery Pillar Steering Committee that represent recovery-oriented services in both Pereira and Dosquebradas.

Overall Purpose

The project seeks to contribute to develop and implement a Recovery Oriented System of Care in Pereira and Dosquebradas, Colombia.

To ensure the proper implementation of the Recovery Pillar activities, two specialized professionals will be required to oversee local managing, coordination, advisory and supervision of the Recovery Pillar, under the supervision of the Ms. Camila Patiño, Project Manager of the Chile Office.

Applications are invited for the Pereira and Dosquebradas-based above position from qualified and experienced personnel, which meets the required criteria. This is a consultancy contingent upon donor funding.

Purpose of the posts:

P1. Recovery support professional coordinator in Pereira will have the primary responsibility of coordinating and implementing the conduct of the steering committee meetings and help in all aspects of recovery pillar implementation in Pereira.

P2. Recovery support professional coordinator in Dosquebradas will have the primary responsibility of coordinating and implementing the conduct the steering committee meetings and help in all aspects of recovery pillar implementation in Dosquebradas.

Job Duties/Main Responsibilities

- To update the recovery services mapping for Pereira or Dosquebradas. This means reviewing and updating the existing information about the recovery services available in Pereira and Dosquebradas. This may involve gathering new data, verifying existing information, and ensuring that the mapping is accurate and up to date.
- To convene and coordinate with the other on the ground coordinator a monthly Recovery Pillar Steering Committee with preferably nine participants representing recovery-oriented services in both Pereira and Dosquebradas.
- Oversee the development of separate working groups within the steering committee membership for the purpose of accomplishing each domain of the recovery pillar project.
- To coordinate and implement a minimum of focus groups (preferably a minimum of 4-8) with the objective of developing a recovery message campaign; a minimum of six participants is suggested. Focus groups conducted within training settings can be included towards this minimum requirement; development of a messaging campaign and proposal on strategic implementation of such messaging based on focus group input.
- To submit a monthly report on metrics of implemented recovery messages (e.g., how many flyers were shared, how many social media views, etc.)
- Based on the focus groups and other input from stakeholders, develop recovery messaging, share the messaging, and track its views and responses to the messaging. Messaging can be disseminated on social media and in paper form or other art forms (as recommended by the focus group participants)
- To implement group meetings twice monthly (virtually or in person) or other ways of support as requested by the trained participants (e.g., finding new resources or getting questions answered) to provide help and support to those who have been trained and submit a report on the meetings or other help and support provided every month.
- Conduct a formal 6-month survey (the survey is currently pre-existing) with every trainee: (a) number of people each trainee used their knowledge and skills with, (b) what the trainees found most useful from their training in their work and, (c) what they need to implement more fully what they received training on URC courses.
- Develop and maintain an Excel database of trained individuals with name, email, position, date trained, WhatsApp contact etc., (Name of Course in which they were a participant, Dates of group attendance, and a blank column for COMMENTS (this column might note active group participation/skill development/recovery advocate/leadership potential)
- To provide the necessary information for the Results report on time, according to the inputs provided by Plan Colombo.
- Develop and submit weekly reports detailing activities completed, meetings held, and attended, including summaries of each meeting and contacts made at the meeting.
- In coordination with PIRE and Colombo Plan:
 - Refine the design of the training survey: improve the existing training survey by reviewing its content, format, and question clarity.
 - Create and execute an implementation plan of the training survey: Develop a plan that outlines how the survey will be distributed, collected, and analyzed. This plan may include details on the target audience, distribution method (e.g., email, online platform), data collection timeline, and communication strategy.
 - Create a report about the measurement of results from the survey: Analyze the collected data from the survey to identify key findings and assess the effectiveness of the training program. This report will likely include visualizations (charts, graphs) and clear explanations of the results.

- To present monthly activity and hours reports to the contract supervisor.
- To participate in bi-weekly meetings with Colombo Plan.
- To participate in a training of URC PEERS and ALLIES if needed.
- Other duties and tasks as assigned to implement all 4 domains of the recovery activities in Pereira as requested by the Colombo Plan Project Manager. Within this item will include providing technical and logistic support for the trainings of recovery courses and provide at least 1 training as a trainer of URC PEERS and ALLIES (once trained). To provide input and improvement of training reports after being trained to serve as a trainer of URC PEERS and ALLIES

Key Competencies

- Knowledge in implementing Social/Socio-Sanitary Programs
- Knowledge of the Local Drug Demand Reduction Services.
- Intermediate proficiency in Office.
- To be knowledgeable and respectful of cultural norms.
- Fluency in Spanish is required, and a C1 level of English (or equivalent) is highly desirable.
- To possess good interpersonal and teamwork skills.
- To possess skills to relate to other people from different sectors, both public and private, and with the community.
- To possess the ability to interact effectively with individuals from different cultures. Ability to communicate, work and relate respectfully and productively in diverse cultural environments.

Minimum Qualifications and Requirements

1. Bachelor's degree in social sciences or health.
2. Two years of drug treatment, social work, medical school, counseling, psychology, or other similar helping profession Fields.
3. Demonstrated extensive knowledge of the Pereira and Dosquebradas communities, including the realities of drug use in the area.
4. Proven experience working with those who have social and/or medical needs and a sensitivity towards those who are minoritized.
5. Travel Availability within and outside of Pereira for work purposes.
6. Residence in Pereira or Dosquebradas is required for the duration of the contract.

Period of Performance

The period of performance of the **contract will extend for six months**, with the possibility of renewal for a duration not exceeding the Project's end date, in February 2026.

Salary

Colombo Plan will offer a monthly **payment in dollars** considering **part-time dedication**. The position **does not entail social benefits**.

Application

We actively encourage candidates from various backgrounds to apply for this position. Priority will be given to individuals from Pereira and Dosquebradas with diverse populations, as well as to minority groups. We value diversity and inclusion and will consider all applications fairly and equitably.

Those interested in applying must send their **updated CV and cover letter, both in Spanish, no later than Monday, May 13, 2024 by email** to camila.patino@colombo-plan.org. The email title should clearly mention: **“Postulación al cargo de C1. Coordinador para implementar el Pilar de Recuperación DOMES en Pereira”** if you apply to Pereira, OR **“Postulación al cargo de C2. Coordinador para implementar el Pilar de Recuperación DOMES en Dosquebradas”** if you apply to Dosquebradas. Only short-listed candidates will be contacted for an interview.